

“With clear and structured expectations, I’m able to manage goal attainment and lead innovations.”



## Generate positive opportunities for employees and managers to review expectations.

### EMPLOYEE APPRAISALS

Employee evaluations are critical to achieving your strategic business plan. Sharing common goals, measurements and rewards, businesses and employees feel positive about their workplace and convey this impression to influence and forge loyal customer relationships.

### THE RIGHT TOOL

Modern Survey’s m/perform offers an evaluation tool to effectively align employee positions, objectives and responsibilities to business goals. This fosters a non-threatening framework where managers and employees can reflect on performance, set goals and clarify expectations throughout the employee lifecycle.

### With m/perform you will

- Administer employee review surveys— survey content or customized instruments that fit your organization’s goals
- Manage approvals—release, access and approve appraisals on multiple levels

### Features:

#### Operate Administrator Account

- Manage distribution of performance appraisal scores across the enterprise
- Manage all elements of performance appraisal process
- Collect notes on employee performance easily

#### Supervise through Manager Accounts

- Approve performance appraisals through two levels of management
- Access performance appraisal forms for each direct report
- Release performance appraisal forms to each direct report

#### Control Second Level Manager Account

- Review and approve
- Send performance review back to manager with suggested edits